

Dripping Springs Community Library District

November 20, 2024

Present - Missy Atwood, Bob Richardson, Melva Codina,
DSCL – Mindy Laird, Sarah Rose
PGAL – Michael Lloyd, Charlotte Vanderhoot
Lesli Cathey

Call to order at 8:32 a.m.

REPORTS/DISCUSSION ITEMS

- **Capital Campaign Report**- Sarah reported that the Dripping Springs Community Lifestyle magazine is still slated to host a Gala on Dec. 14. She also reported that several stocks had been donated to the Capital Campaign and that she and Melva are working with Edward Jones Brokerage. She also reported that an End of Year Appeal should be in mailboxes around November 28, that she is working on a Golf Tournament fundraiser for March 2025. Sarah presented her Transition Plan as she begins to leave her post as Capital Campaign Director. The Board will consider this at the next meeting.
- **Librarian's Report**- Mindy reported several increases to the cost of Cyber Coverage. She is considering placing Christmas lights on the library building as well as refurbishing the flower beds in front. She has scheduled a Budget workshop with the Board for Dec. 4, 2024.
- **Treasurer's Report - no action**
- **New library planning and design** – Bob reported that the Hays County biological consultant will walk the new library property to decide what needs to be done next to receive the go-ahead from the City regarding the planning for the new library. The Board met with PGAL representatives to discuss any way to meet the USDA concerns regarding the cost of the new library. Several suggestions were made: Reducing the slope of the roof; removing patios; removing the outside wall by the Multipurpose room; fewer acoustic panels to be used; reduce the size of the curtain wall on the south side; remove the exoskeleton and columns. These new suggestions were authorized by the Board to reduce the cost of the library.
- **USDA Construction Loan**- Lesli reported that she has requested an open record for information regarding the libraries used to compare to the new DSCL library plans to better understand the USDA concerns regarding the cost of the new library. According to Lesli, the comparisons were not conclusive. She will continue working on the data requested by the USDA. Lesli provided an update on USDA loan application and will move forward with preparing the application to include:
 - ✓ Need signatures on application from President and Treasurer
 - ✓ She has reached out to 3 lending institutions to inquire about their interest in fully funding, partially funding or funding based on USDA guarantee, to meet one of the requirements for information to be included with the revised application.

- ✓ CPA has requested authorization to provide draft Financial Feasibility Study and Opinion to USDA and potential lenders, as appropriate.
- **TIRZ Board Update** – no action
- **Potential plan for alternative financing for new building** - Missy will contact a possible lender that is not contingent on the USDA loan application for interim financing.
- **Butterfly Installation** – no action
- **Executive Session:**
Due to time constraints, the Executive Session was postponed until the Dec. 4 Workshop.

ACTION ITEMS

- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board accepted and approved by unanimous vote the minutes for the September 18, 2024 Board Meeting.
- On a motion by Bob Richardson and seconded by Melva Codina, and there being no further discussion, the Board accepted and approved by unanimous vote the financial reports for September 18, 2024.
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further discussion, the Board accepted and approved by unanimous vote the minutes for October 16, 2024.
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further discussion, the Board accepted and approved by unanimous vote the financial reports for October 16, 2024.
- On a motion by Melva Codina and seconded by Bob Richardson, and there being no further discussion, the Board approved an amendment to the contract between PGAL and the Dripping Springs Community Library and to modification to the building plan.
- Action on the Capital Campaign Coordinator's Report – postponed
- Action on the Librarian's Report – no action
- Action on the USDA construction loan application process including environmental report – no action.
- Action on the Capital Campaign Coordinator succession plan – no action
- Approval of employment status for Capital Campaign Coordinator – postponed until Dec. 4, Budget Workshop meeting.

On a motion by Bob Richardson and seconded by Melva Codina, the meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Melva Codina

Melva Codina
Board Secretary