

Dripping Springs Community Library District
November 16, 2022

Present: Missy Atwood, Bob Richardson, Melva Codina, Marcie Cochran, Marcia Atilano (by phone)

Call to order at 8:33 a.m. cdt

Public Comments There were no public comments.

Reports/Discussion Items

- **Librarian's Report** – Marcia presented a possible change to the Benefits section of the Employee Handbook. This would be a removal of language regarding the QSEHRA section which is no longer viable as employees are now eligible for insurance through the library. Marcia will research the rules that govern employee eligibility to insurance based on length of time on the job.
- **Policy change** – Marcia has recommended that fines for backpacks, which each contain ten books, be added to the policies on fines.
- The policy would read:
The Dripping Springs Community Library charges .25 per day for all items **except the book backpacks, which each contain ten books. The fine for these backpacks is \$1 per day.** Members/Families who have fines or issues over \$5.00 are blocked from library privileges.
- **Operating Budget for 2023** – Marcia discussed additional monies added to the 2023 budget under digital resources. This is due to the high demand for the use of hoopla. Also, the credit card fees for 2023 have decreased, so the budget allocation reflects that as well.
- **Financial consultant/committee** – the Board will consider hosting a Fact-Finding Session in January. This would be to find ways to finance a new library. The invited guests would be area residents with financial expertise.
- **Capital Campaign Manager Job Description** – Marcie suggested that we begin to advertise for this position in December 2022.
- **TIRZ Board Update** –Missy Atwood informed the Board that the TIRZ is expected for pay a reimbursement to the library soon. The library needs to appoint a representative to the TIRZ board, as Missy Atwood's term will end in 2022. She has agreed to continue representing DSCL.
- **Issues related to the new library planning** – The board will meet with PGAL in December to present the latest architectural renderings of the proposed library. To accommodate PGAL, the December meeting will be moved to Dec. 14, 2022. PGAL personnel have also been working on coordinating all the various components needed to build the infrastructure of the new library (engineering, water, landscape, etc.)
The City of Dripping Springs has lifted its new building moratorium on wastewater and permit applications.

Executive Session- None

Action Items

- On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board unanimously approved the minutes for the October 19, 2022, meeting.
- On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board unanimously approved the financial reports for October 19, 2022.

- Financial Consultant/Committee – no action taken
- On a motion by Marcie Cochran and seconded by Bob Richardson, and there being no further discussion, the Board unanimously approved the posting of the Capital Campaign Manager job.
- On a motion by Bob Richardson and seconded by Marcie Cochran, and there being no further discussion, the Board approved the appointment of Missy Atwood to continue representing DSCL on the TIRZ board. Missy Atwood abstained from voting.
- On a motion by Melva Codina and seconded by Marcie Cochran, and there being no further discussion, the Board unanimously approved the application to the City of Dripping Springs for wastewater services for the new and old library and to pay applicable city fees incurred.
- Capital Campaign Building and Steering Committees – no action
- Marcie Cochran was sworn in as a member of the Dripping Springs Community Library Board of Trustees and signed the appropriate officer statement.

On a motion from Marcie Cochran and seconded by Melva Codina, the meeting was adjourned at 10:18 cdt.

Respectfully submitted,

Melva Codina

Melva Codina
Board Secretary